

**The Hong Kong Federation of Youth Groups
2025/26 “Neighbourhood First · Rice-Giving” Scheme
Sponsored by the Au Bak Ling Charity Trust**

【 Application Guidance Notes 】

The referral social worker and the applicant should read the following details carefully. If the application is approved, the applicant must agree with the details stated below and follow the guidelines accordingly.

1 Aims of the Scheme

The Hong Kong Federation of Youth Groups (referred herein as “HKFYG”) has been in close partnership with Au Bak Ling Charity Trust (“ABLCT”) since April 2010 to establish the ‘Rice-Giving Scheme’ to ease the burden of Hong Kong low-income earners by providing them material support and care. The scheme also allows youth volunteers to help distribute the rice packs which give them chances to support and care about people in-need in the community. Over 65,500 families in need have benefited from the scheme since its establishment.

2 Application Eligibility

- 2.1 Applicant must be a Hong Kong resident;
- 2.2 The average monthly household income for the last three months must be equal to or less than 75% of the median household income of Hong Kong. (please refer to item 8 on page 2)
- 2.3 Applicant who is not a recipient of the Comprehensive Social Security (CSSA) Scheme or other periodical financial support will receive priority handling of his or her application.
- 2.4 Each household can only submit one application, regardless of the number of member(s) in the household.
- 2.5 Applicant **cannot be the beneficiary of this scheme in any two annual years, unless all family members are aged 65 or above, or some of the family members receive Disability Allowance.**
- 2.6 Eligible applicant whose application is approved cannot receive any rice packs distributed by other scheme or organization from April 2025 to March 2026.

3 Scheme Details

- 3.1 Family applicant and individual applicant, whose application is approved, is eligible to collect a pack of 5 kg rice each month or every two months (odd-numbered months) respectively.
- 3.2 The eligibility of the collection of rice lasts for one year, **from April 2025 to March 2026**; the total number of households benefitted from this scheme will be 4,500.
- 3.3 If eligible applicant, whose application is approved, is physically capable, he or she must collect the rice pack according to the designated time, date and rice station location; otherwise, he or she will be regarded as self-withdrawn from the Scheme.
- 3.4 If the application is approved, the HKFYG will arrange the rice collection location according to the preferences stated in the application form as best as possible and HKFYG reserves the rights for the final decision.
- 3.5 If the applicant or/and his or her family member(s) cannot go to the rice collection station in person due to physical incapability, the HKFYG may arrange volunteers to deliver the rice packs to the address written on the application. However, the quota for the home delivery service is limited.
- 3.6 Besides the applicant himself or herself, maximum two representatives aged 13 or above can be written on the application as representatives for future rice collection.

4 Application Procedures

- 4.1 Applicant must be **referred by a registered social worker from: the Social Welfare Department, units subvented by the Social Welfare Department, member organizations of The Hong Kong Council of Social Service, Medical Social Services Units under Hospital Authority or schools.**
- 4.2 The social worker who makes the referral **must confirm the eligibility of the applicant** before filling in the Referral Form and should confirm that the applicant has accurately completed the form.
- 4.3 **Deadline of application form submission: 31 December 2024**
The original application form (please do not attach supporting documents) **should be submitted by POST to:**
The HKFYG “Neighbourhood First Secretariat”, 20/F, The HKFYG Building, 21 Pak Fuk Road, North Point, Hong Kong.

5 Assessment Criteria

- 5.1 The total income and the per capita income of the household.
- 5.2 The total number of member(s) in the household and the number of dependent member(s) (e.g., full-time teenage student and the elderly).
- 5.3 Other factors of consideration, including the health condition and living environment of the applicant and/or his or her family member(s), etc.
- 5.4 First-time applicants will receive priority on their applications.

6 Results Announcement

Date	Result Announcement
Early April 2025	Results will be released via the Au Bak Ling Charity Trust official website (www.ablct.com)
	Applicants will be notified by post and their social workers who make the referral will be notified by email.

- 7 Measures to Prevent the Abuse of the Scheme**
- 7.1 This Scheme is specially designed for low-income earners and families, the HKFYG is committed to prevent fraudulent conducts and situations of abuse.
- 7.2 All rice packs distributed by this Scheme are specially designated to support the underprivileged. Reselling is forbidden. If any action of reselling is discovered, the HKFYG will disqualify the applicant from joining the Scheme forthwith.
- 7.3 The HKFYG may visit the households with approved application randomly. If it is discovered and confirmed that the applicant performs fraudulent conducts, the HKFYG instantly disqualify the applicant from the Scheme.
- 7.4 If the eligible applicant fails to provide valid reasons and fail to collect the rice pack according to the specific time and date arrangements **3 times**, he or she will be automatically regarded as withdrawing from the Scheme. The HKFYG will terminate his or her qualification of rice collection and refer the case to the referral social worker.

- 8 Monthly Household Income Limits**
- The total monthly income of the household must be equal to or less than *75% of the median household income of Hong Kong**, i.e. must be equal to or less than the income limits listed below (The total income does not include CSSA/ Disability Allowance /Old Age Allowance, mandatory contributions of MPF, but includes contributions from children.)

Household size	1 person	2 people	3 people	4 people	5 people	6 people or more
Monthly household income limits (HKD)	7,500	16,650	28,800	38,400	37,500	39,750

*According to the data in the Household Survey in the 2nd season of 2024 released by the Census and Statistics Department

- 9 Rice collection location**
- The exact date and location are subject to the results announcement.

No.	Code	Location of the Rice Station		Time
1	SW	Shauiwan	Po Man Street	Fri 17:00-21:00
2	SKH	Sheung Wan	Des Voeux Road West	Sat 9:00-12:00
3	M21	Aberdeen	Shek Pai Wan Est	Fri 17:00-21:00
4	TKO	Tseung Kwan O	Ming Tak Est	Fri 17:00-21:00
5	PCF	Sau Mau Ping	On Tat Estate	Sat 14:00-16:00
6	PS	Kwun Tong	Ping Shek Est	Fri 17:00-21:00
7	WTH	Wong Tai Sin	Wang Tau Hom Est	Fri 17:00-21:00
8	FR	To Kwa Wan	Farm Road	Fri 17:00-21:00
9	HH	Hung Hom	Ka Wai Chuen	Fri 17:00-21:00
10	SSC	Tai Kok Tsui	Bedford Road	Sat 9:00-13:00
11	WTS	Shek Kip Mei	Nam Cheong St	Sat 9:00-13:00
12	SSD	Sham Shui Po	Tai Hang Tung Est	Sat 10:00-13:00

13	KF	Kwai Chung	Kwai Fong Est	Fri 17:00-21:00
14	KCE	Kwai Hing	Hang Ping Street	Fri 16:00-19:00
15	TW	Tsuen Wan	Clague Garden Est	Fri 17:00-21:00
16	KS	Tuen Mun	Siu Hin Court	Fri 17:00-21:00
17	YSS	Tuen Mun	Butterfly Est	Sat 9:00-13:00
18	TY	Tin Shui Wai	Tin Yiu Est	Fri 17:00-21:00
19	TYT	Tin Shui Wai	Tin Yuet Est	Fri 17:00-21:00
20	NHA	Tin Shui Wai	Tin Yiu (I) Est	Sat 9:30-12:30
21	HSK	Yuen Long	Hung Fuk Est	Fri 17:00-21:00
22	TP	Tai Po	Po Heung Street	Fri 17:00-21:00
23	CHW	Fan Ling	Cheung Wah Est	Fri 17:00-21:00
24	JM	Sha Tin	Jat Min Chuen	Fri 17:00-21:00
25	WCB	Tung Chung	Fu Tung Est	Sat 9:00-13:00

- 10 Common Questions** (Please refer to: <https://neighbourhoodfirst.hkfyg.org.hk/單位介紹/「鄰舍第一·送米助人」計劃-2>)

- 11 Enquiries**
- The Hong Kong Federation of Youth Groups “Neighbourhood First Secretariat”** **Au Bak Ling Charity Trust**
 Contact: 3755 7072 Contact: 3898 0055

Personal Information Collection Statement

The Hong Kong Federation of Youth Groups (“HKFYG”) respects the privacy of individuals. We do our best to ensure the collection, usage, storage, transfer and disclosure of your personal data according to the Personal Data (Privacy) Ordinance. We ensure that our employees comply with the requirements of this Statement and the Privacy Policy Statement (<https://hkfyg.org.hk/privacy-policy/>). This Statement explains our policies and practices on handling personal data.

Purpose of Collection

The personal data supplied by you will be used by HKFYG and the Au Bak Ling Charity Trust (“ABLCT”) for the handling of applications for the project of “Neighbourhood First-Rice Giving” Scheme, including but not limited to assessing and/or investigating whether you meet the application criteria, monitoring and reviewing, handling complaints, conducting research and surveys, preparing statistics and discharging statutory duties related to the Rice Scheme. The provision of personal data to HKFYG and ABLCT is voluntary. However, if you fail to provide the personal data requested of you, we may not be able to process your application.

Transfer data

The personal data you provided will be made available to persons working in HKFYG / ABLCT or persons designated on a need-to-know basis. HKFYG / ABLCT does not rent, sell, transfer or disclose your personal information with other people or non-affiliated companies except under the following circumstances: i. other parties involved in processing and/or assessing the application of “Neighbourhood First-Rice Giving” Scheme from you; ii. with your prior consent; iii. we believe that it is necessary to share information in order to investigate, prevent, or take action regarding illegal activities, suspected fraud, or situations involving potential threats to the physical safety of any person; iv. to satisfy any applicable law, regulation, legal process, enforceable governmental request and administrative requirements.

Access to Personal Data

You have the right to access and correct your personal data and request a copy of the said data. When such requests are made, HKFYG will check the inquirer’s identity to ensure the inquirer is legally entitled to make the data access or correction requested. HKFYG shall or may refuse to comply with a data access request in the circumstances specified in section 20 of the Ordinance, for example, the inquirer fails to provide the necessary information to HKFYG.

Enquiries

You should update your personal information with us shall there be any change; otherwise HKFYG may not be able to provide the services you requested. You can make your request by completing the Data Access Request Form (OPS003) available from the Office of the Privacy Commissioner for Personal Data (<https://www.pcpd.org.hk/english/publications/files/Dforme.pdf>) and/or submitting the request in writing; and sending the details to personaldata@hkfyg.org.hk. Your request will be answered in 40 days. A fee may be charged for complying a data access request.

Contact : “Neighbourhood First Secretariat”, The Hong Kong Federation of Youth Groups

Address : 20/F, The Hong Kong Federation of Youth Groups Building, 21 Pak Fuk Road, North Point, Hong Kong.